

WISTERIA PARK HOMEOWNERS ASSOCIATION

HOA Board Meeting

Monday, March 28, 2022, 3:00 pm

Location: Zoom

MINUTES

Call to order: The meeting was called to order at 3:03pm.

Determination of Quorum and Proper Meeting Notice: A quorum was established with the following members present; Maureen Hooper, Louie Roseman, Paul Tobin, Jan Carroll, and Lori Crick. The meeting notice was posted in accordance with FL ST 720 and the association's governing documents.

Approval of previous meetings Minutes February 28, 2022, MOTION made by Maureen, seconded by Paul to approve as presented. MOTION passed unanimously.

Appoint Jan Carroll to Treasurer: MOTION made by Maureen, seconded by Lori to appoint Jan Carroll as Treasurer. MOTION passed unanimously. This was effective January 27, 2022.

Reports of Officers and Committees:

Treasurer: Jan reported from the February 28, 2022, financial statements.

- Only item over budget is pool heat. This is to be expected.
- Duval final invoices are being reviewed and a meeting with Duval will be held later this week.
- Past due accounts are being followed up on by Sunstate.

Secretary: Paul Tobin

- Upcoming Newsletter for Q2.
- The community is looking better than ever!

ARC: 1 ARC color request was approved.

Common Area Landscape & Irrigation:

- Manatee County repaired the sidewalk issue.
- Louie trimmed landscaping that was over the sidewalk.
- Other items that were previously approved are pending scheduling.

East Side Landscape: Next meeting 4/21. Walkaround 4/15. Weekly mowing begins in April.

Managers Report : Attached.

- Will follow up on past due accounts.
- Received out to Attorney on Liability Waiver. Will advise the Board as soon as I hear back.
- Violation letters that were sent on listed on the report.

Homeowners Comments

- Randy asked that the approved minutes be posted promptly.
- The contracts are posted on the website behind a password.

Unfinished Business:

- Duval Landscaping update – financial: Pending meeting with Duval this week. There are some final invoices in dispute.
- Update on Blue Canopies with Discount Awnings: Approved and deposit sent.
- Handyman Committee / Liability waiver: Pending legal opinion.
- Paver sidewalk Repair: Louie presented the two quotes (Paver Mac & JP Pavers) **MOTION** made by Maureen, seconded by Lori to approve JP Pavers in the amount of \$1,440. MOTION passed unanimously.
- Rust Stain on curbs and sidewalks: General announcement will be sent out. Paul will draft the communication. Sunstate will email it out.
- Reserve Study: Pending Quotes.

New Business:

- Spectrum contract expires May 2023.
- Louie has a quote for mailbox flags. **MOTION** made by Maureen, seconded by Jan to approve up to \$400 to order mailbox parts. MOTION passed unanimously.
- The Board continues to work with BrightView on scheduling.

Next meeting: April 25, 2022, at 3pm

Location: ZOOM Meeting

Adjournment: With no further business to discuss, the meeting adjourned at 3:30pm.

Wisteria Park HOA documents are available at: www.wisteriaparkhoa.com